

Instructions for applications of intern/trainee position in POOK Architects Ltd

Thank you for your interest in our architectural office. If you're applying as an intern or trainee we would like you to include the following information to your application:

Practical issues

- Desired term of training: starting/finishing month/duration
- Salary issues: is your training period fully/partly covered by a scholar ship (Erasmus, Socrates, IPP...)? If the training is not fully covered you must include your salary expectations.
- Accommodation and transport in Finland: Has this been arranged by you or your organization (university or interchange program)? We have a small single room apartment next to the office (1 person) that may be available for accommodation (if vacant). The office is located 15min drive from centre of Espoo, see maps for further details. There is a strait bus connection to the centre of Espoo but to Helsinki downtown one must go via Espoo centre.

Education

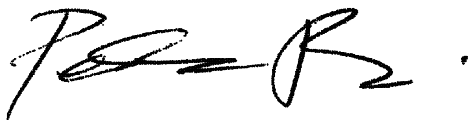
- Your level of architectural education: university level, year course, possible working experience
- Language skills: good English skills are required for efficient communication and learning, Finnish skills are not required.
- Computer skills: What design programs you're familiar with? 2D CAD-programs, 3D programs, BIM, photo editing, other programs?

Portfolio and motivation

- Personal portfolio (briefly): Please include 1 to 3 project examples that you have done, please mention if the project has been done individually or in a group.
- Motivation: What are your wishes/interests concerning the training?

Further information of our office can be found at www.pook.fi. Currently we work with a 5-6 person team.

Thanks and best regards,



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